

**BOARD OF DIRECTORS' MEETING
Saturday, October 6, 2018**

Auburn Marriot Hotel and Conference Center Opelika, AL

I. Welcome, Call to Order, Roll Call, Establishment of Quorum, Introductions of guests

MINUTES			
Committee:	ASNA Board of Directors Meeting	Time called to order:	0830
Date:	August 25, 2018	Time adjourned:	1120
Presiding Officer:	Sarah Wilkinson, President		
Members Present:		Members Absent:	
	Lindsey Harris, Secretary, Recording Chair, Governance Committee		
	Lindsey Harris, President Elect Frankie Wallace, Treasurer Chair, Finance Committee		
	Linda Gibson-Young, Vice President		
	Jeanette Atkinson, Dist. 1 President		
	Jackie Williams, Dist. 2 President		
	Ellen Buckner, Dist. 3 President	Absent	Debbie Litton Representative
	Jacqueline Smith, Dist. 4 President		Bridget Moore (Support)
	Wade Forehand Dist. 5 President	Absent	
Committee Chairs			
	Sue Morgan, Parliamentarian		
Staff:	John Ziegler, Executive Director Charlene Roberson		

	DISCUSSION, RECOMMENDATIONS, ACTION	FOLLOW-UP
Welcome, Call to Order Opening Remarks	Welcome and thank you all for attending!	
Roll Call Establishment of Quorum	Roll call completed by Sarah Wilkinson, Secretary President Wilkinson established quorum	None

<p>Approval of Minutes</p>	<p>August 25, 2018 minutes tabled</p>	<p>None</p>
<p>Approval of Agenda</p>	<p>No formal approval for Agenda</p>	
<p>Agenda District and Officer reports</p>	<p>Point of Order: Motion: Sue Morgan, Parliamentarian motion that Donna Everett be placed in the Secretary position for the remainder of the one-year term. Janette Atkinson second.</p> <p>Motion passes: Secretary Donna Everett</p> <p>Charlene Roberson:</p> <ul style="list-style-type: none"> • Discussion of handouts to be placed on Dashboard- here you will find all information needed for officers such as policies and procedures, bylaws, duties and roles of officers, committee timeline and responsibilities. <p>Communication Detail:</p> <ul style="list-style-type: none"> • April will send the new members to District Vice President and the Treasures report each month. If you would like for April to send out your committee communication, please ensure you send it out one week in advance. Everyone has access to conference call via Zoom. Please notify April of your meeting dates and times prior to use. Notify April of meeting dates and officer changes. • Please contact ASNA office for District funds: checks are cut on the 1st and 15th only. • Suggestion by Dr. Linda Gibson-Young would like a formal way to communicate to the new and outgoing members <p>Please select one member from the district to communicate with Travis Parker travis@peterparkercreative.com 256.348.8886. Information pertaining to ASNA.</p> <p>Committee member:</p> <ul style="list-style-type: none"> • Charlene Roberson will send out information regarding Consent to serve once she has reached out to the members. The board will then vote electronically. • President and President Elect are adHoc committee members to all committees. 	

- Governance Committee: Bylaws of the Districts should be reviewed every year.
- Ethics and Human Rights Chair: Consent to Serve forms from Rosemarie Jergenson and Bonnie Rauch.
- Awards Committee-Kim Emit Smith Consent to Serve.

Motion Sue Morgan and Frankie Wallace second for Ethics and Human Rights and Awards Committee.

John Zeigler:

- Discuss challenges within the organization and the need to address the early careers, up and comers, and leaders. We want to change the organization to a more member centered as opposed to organization centered.
- RAP Sessions: Person to Person: Reaching out to those we represent. Plan a coffee meeting etc. to meet with nurses across the state.
- Visiting the website is very important: <https://alabamanurses.org/>.
- Increase our communication more through social media.
- Funding should come from the District to go to different counties and hospitals, therefore it is important to increase membership.
- Suggestion to develop a line when the RN may contact someone with the organization and discuss roles, issues, wins etc.
- Goal is to restructure all committees.

President Sarah Wilkinson:

Diversity and Inclusion:

- Presidents of the District will serve on the committees. Please ensure the committee identifies a chair for the committee by our next meeting. Committee meets twice per year.

Commission on Professional Issues (COPI):

- Please identify a chair prior to next meeting.

	<p><u>Important Dates:</u></p> <p>January 12th 0830 Zoom Meeting</p> <p>Board meeting April 6th Zoom Meeting</p> <p>Nurses Day at the Capitol- TBD</p> <p>FACES: April 16th Montgomery, AL</p> <p>July 13th BOD Meetings 0900-1400 Montgomery, AL</p> <p>Convention September 4-6. HOD 4-5 6th BOD</p>	
Adjournment	Meeting adjourned at 1120	

BOARD OF DIRECTORS' MEETING
Saturday, August 25, 2018

Zoom Meeting

MINUTES			
Committee:	ASNA Board of Directors Meeting	Time called to order:	0830
Date:	August 25, 2018	Time adjourned:	
Presiding Officer:	Rebecca Huie, President		
Members Present:		Members Absent:	
	Lindsey Harris, Secretary, Recording Chair, Governance Committee		
	Sarah Wilkinson, President Elect Wanda Spillers, Treasurer Chair, Finance Committee		
	Linda Gibson-Young, Vice President		
	Donna Everett, Dist. 1 President		
	Jackie Williams, Dist. 2 President		
	Debbie Litton, Dist. 3 Pres.	Absent	
	Jacqueline Smith, Dist. 4 President		Bridget Moore (Support)
	Wade Forehand Dist. 5 President	Absent	Representative: Denise Beadle
Committee Chairs	Marilyn Sullivan, COPI Co-Chair		
	Sue Morgan, Ethics & Human Rights, Committee Chair		
	Ellen Buckner Leadership Academy	Guests:	Leadership Academy: Jennifer Humphries Tara Eclif Sasha Harris Andrew Hacliff
Staff:	John Ziegler, Executive Director		

	DISCUSSION, RECOMMENDATIONS, ACTION	FOLLOW-UP
Welcome, Call to Order Opening Remarks	Welcome and thank you all for attending!	
Roll Call Establishment of Quorum	Roll call completed by Lindsey Harris, Secretary President Huie established quorum	None
Approval of Minutes	Lindsey Harris to send out June 9, 2018 minutes	None
Approval of Agenda	No formal approval for Agenda	
Agenda District and Officer reports submitted or updated at meeting	<p>Reports:</p> <p>Finance Reports given by Executive John Zeigler on behalf of Wanda Spillers:</p> <ul style="list-style-type: none"> • Accountant to change terminology for greater understanding amongst members • Membership checks increase each month from ANA!!! • Cudos to the membership committee and Dr. Linda Gibson-Young • Assest vs Liabilities (Networth) has grown for ASNA this Year by nearly 15,000 • August Balance: \$74,768.00 • Investment: \$250,000 • Additional Cash: the organization will purchase CD's • Foundation: July: sales of car tags ~\$18,000 in one month • Add John Bargineir, John Beard, Isaiah Rankie to the Foundation Board <p>Convention Update:</p> <p>Charlene Roberson:</p> <ul style="list-style-type: none"> • Auctioner in place • Exhibitors are in place (13) • Health Spa (attempting to make arrangements to services for members) • Please place close attention to the Agenda to the Conference (changes with the HOD dates/times) • Governor Kay Ivey will be our Key Note Speaker • Committee decided not to decorate the tables in an effort to save money. • Bobbie Holt Ragland (Convention Dedication) • Each district please remember to send your send the names of your delegates as soon as possible. Delegates must be registered. • April Bishop will update district presidents of those who have attended • Remember to collect your auction items. • One gift basket per District and 10 items from each district. • Convention bags will be donated by Auburn Chamber of Commerce 	

	<p>John Zeigler</p> <ul style="list-style-type: none"> • Review the rules for delegates. <p>Sarah Wilinkinson</p> <ul style="list-style-type: none"> • All current board members should be present • Discuss charges for upcoming term • This meeting is in lue of our January event • More information will come within the next few days. • Charlene to send out information regarding interest on serving on a committee • Creation of calendar for all committees and districts. <p>John Zeigler:</p> <ul style="list-style-type: none"> • Encouraged all officers to email April regarding new appointments and those rolling off. • Considering making everything virtual within the Dashboard for ASNA leaders. <p>Charlene Roberson:</p> <ul style="list-style-type: none"> • Will create a handoff tool template. <p>Membership Report: Linda Gibson-Young</p> <ul style="list-style-type: none"> • Consider taking a link and sending the information (CEO;CFO, Deans, Hospital Admin. etc) • 1,975 members as of Friday, August 24,2018 <p>Diversity and Inclusion Committee:</p> <ul style="list-style-type: none"> • District President must be the chair according to the resolution. • Charge all District Presidents to be present at the next meeting. <p>The committee only meets 2 times per year</p> <p>Leadership Academy:</p> <ul style="list-style-type: none"> • Ellen Buckner would like to have Leadership Academy member to attend the ANA conference and the funds should from ANA. 	
	<p>House of Brews Service Project further information is online and in the upcoming Alabama Nurse.</p>	
<p>Adjournment</p>	<p>Meeting adjourned at 0939</p>	