EVALUATING CONFLICTS OF INTEREST

Identify all individuals in a position to control or influence content of the educational activity

- **Able** to control or influence content
  - Bio/COI documentation is required
  - Evaluate any relationships declared with commercial interest organizations
    - No relationship with commercial interest organization present
      - No resolution required
      - Disclosure to learners: no COI
    - Relationship with commercial interest organization present; content of the educational activity is not related to the products or services of the commercial interest organization
      - No resolution required
    - Relationship with commercial interest organization present; content of the educational activity is related to the products or services of the commercial interest organization
      - Resolution is required
      - Disclosure to learners: no COI

- **Not able** to control or influence content
  - Bio/COI documentation is not required

**Of note:** Employees of a commercial interest organization may not participate in an educational activity if the content is related to the products or services of the commercial interest

Actions taken to resolve COI may include but are not limited to:
- Remove individual from participating in all parts of the educational activity
- Revise the role of the individual with conflict of interest so the relationship is no longer relevant
- Do not award contact hours for a portion or all of the activity
- Evaluate activity for bias prior to delivery and monitor activity for bias during activity
- Evaluate activity for bias prior to delivery and assess learner feedback for bias after activity

Disclosure to learners: COI present